

CITY OF VIRGINIA BEACH DEVELOPMENT AUTHORITY

January 13, 2026, MEETING MINUTES

The City of Virginia Beach Development Authority (“VBDA” or “Authority”) held its regular meeting on Tuesday, January 13, 2026, at 8:30 a.m. in the Economic Development Town Center Boardroom at 4525 Main Street, Suite 700, Virginia Beach, VA, pursuant to notice given by the Chair.

Full video of each item presented and discussed at this meeting can be viewed on the Economic Development website at the following link – <https://www.yesvirginiateach.com/vbda>

MEMBERS PRESENT:

Lisa M. Murphy, Chair
William Brunke, Vice Chair
Guenter H. Weissenseel, Treasurer
David Weiner, Secretary
Eric Keplinger, Assistant Secretary
Michael Harris, Commissioner
Akhil Jain, Commissioner
Esmel Meeks, Commissioner
Penny Morgan, Commissioner

MEMBERS ABSENT:

Donald Horsley, Commissioner
Michael J. Standing, Commissioner

CITY COUNCIL:

Vice Mayor Rosemary Wilson
Councilman Michael Berlucchi
Councilman Worth Remick

ADVISORS PRESENT:

Amanda Jarratt, Deputy City Manager
Alexander W. Stiles, Senior City Attorney
Emily L. Archer, Deputy Director, Economic Development
Natalie Guilmeus, Deputy Director, Economic Development
Ruth Hill, Director of Housing and Neighborhood Preservation
Kathy Warren, Director of Planning and Community Development
Nikki Griffith, Deputy Director, Finance
Paul Bayer, Business Development Manager II
Dominique DeBose, Business Development Representative II
Kayla Dotson, Executive Assistant I
Paige Fox, Business Attraction Coordinator
Jadon Gayle, Business Development Manager II
J.D. Hines, Senior Project Manager
Natacia James, Administrative Technician
Matt Mader, Civil Engineer
Howie McEntee, Accountant II
Ihsane Mouak, Economic Development Project Manager

Denis Ozowara, Project Development Administrator
Nahla Saleh, Business Development Workforce Manager
PJ Scully, Planning Evaluation Coordinator
Eric Severn, Planner II
Letitia Tibbs, Business Development Manager II
Pamela Witham, Project Development Planner III

REPORTED BY: Amanda Jarratt

RECORDED BY: Natacia James

Chair Lisa Murphy began the meeting at 8:32 a.m. and opened the floor for public comment.

OPEN FLOOR

No public speakers.

MEETING MINUTES

1. Approval of Meeting Minutes December 9, 2025.

MOTION: William Brunke

SECOND: Eric Keplinger

APPROVED: 9-0-0

FINANCIALS

2. Review of Financial Statements for December 2025 presented by Howie McEntee.

Operating Account Summary: December 2025

Beginning Cash – December 1, 2025	\$10,309, 942
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Cash Receipts Detail

\$ 12,744	Interest Income November 2025
\$ 21,225	Annual Bond Admin Fee Bond #466 issued 12/21/2010 – LifeNet Health
\$ 2,314	Annual Bond Admin Fee Bond #467 issued 11/18/2010 – Coordinated Services Management

Restricted Cash Receipts

\$ 36,000	Lease/rental payment for 2656 Lishelle Place covering the 3-month period of Sept. 15 th – Dec 15 th , 2025 – Vidarr, Inc.
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Cash Disbursements Detail

\$ 20,439	Innovation Park Final Subdivision Plat and Global Way Phase III through 10/31/2025 – VHB
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\$ 19,710	Atlantic Park Off-Site Asset Construction and Inspections through 11/30/2025 – MBP
\$ 15,000	Box seating agreement for “The Dome” 2026 concert season – Live Nation
\$ 3,959	Legal Services for the Atlantic Park Project through 11/30/2025 – Davis Commercial Law Group
\$ 3,349	Fourth and Final Billing for the June 30, 2025 Financial Audit – Cherry Bekaert
\$ 1,080	Commission for lease payments received at 2656 Lishelle Place, Paid Quarterly – S.L. Nausbaum Realty

Ending Cash – December 31, 2025 **\$10,282,620**

Amounts Paid and Reimbursed by City of VB – December 2025

\$ 1,501,777	Atlantic Park – Entertainment Venue Tenant Improvement Allowance – Dome Opco, LLC
\$ 813,874	Atlantic Park – Draw #34 Offsite Infrastructure (City Asset) – Venture Waves
\$ 350,611	Innovation Park – Draw Request #25 Offsite Construction Work on the VBDA’s behalf through 10/31/2025 – AGI
\$ 9,176	Innovation Park – Construction Phase Services through 10/31/2025 – Kimley Horn
\$ 126,000	Corporate Landing – Draw Request #9 for Offsite Infrastructure and Utility Construction through 10/31/2025 – Seabreezy Enterprises
\$ 5,335	Corporate Landing – Global Way and Pond C Final Construction-VHB

Capital Maintenance: December 31, 2025

- Human Services Building - \$2,082,280
 - \$ 47,910 Monthly Lease – January 2025
 - \$ (2,713) Elevator Modernization Project – Construction Admin and Scoping – HBA Architecture
- Atlantic Park Entertainment Venue (The Dome) - \$70,158
 - No Activity During December 2025
- VB National Golf Course - \$1,757,782
 - \$ 18,130 November Monthly Revenue Share Agreement
 - \$ (1,882) Golf Course Pond 1 Maintenance – VHB

Incentive & Initiative Account Summary: December 2025

Façade Improvement Grant **\$ 41,875**

- No Activity during December 2025

Small Business Grant Program	\$ 444,316
• Reimbursement for computer upgrades, security software, and website updates – Type A Virtual Solutions	(\$ 10,000)
• Reimbursement for business supplies and software support – Type A Virtual Solutions	(\$ 3,013)

EDIP Grant Summary Reporting: December 2025

Ending EDIP appropriations 12/31/2025	\$ 12,166,585
EDIP Part A – Encumbered as of 12/1/2025	\$ 5,753,080
TST Defense – Award approved December 9 th for \$7.1M in anticipated capital investment. Anticipated 135 jobs created, 90 with an average salary of at least \$69,638 and 45 jobs with an average salary of \$98,654	\$508,000
STIHL, Inc. – Reimbursement of \$1.2M in Capital Improvements.	
2 nd and Final Reimbursement payment.	(\$ 12,387)
EDIP Part A – Encumbered as of 12/31/2025	\$6,248,694
EDIP Part B - Encumbered as of 12/1/2025	\$1,000,670
• Columbus Town Center II - \$13.6M anticipated capital improvement spending to receive \$376K total approved award. First reimbursement for \$6.8M spent on capital improvements.	(\$ 188,401)
EDIP Part B - Encumbered as of 12/31/2025	<u>\$ 812,269</u>
EDIP Grant Funds Available as of 12/31/2025	\$ 5,105,622

** Actual EDIP Cash received from the City and held by the VBDA on December 30th, 2025, is \$553,352. The remaining \$11,324,193 is being held by the City and will be reimbursed to the VBDA when EDIP recipients receive their awards.*

No Discussion

CONTRACTS

3. Request approval of a Resolution authorizing amendment to the CityView Two, LLC Development Agreement presented by Senior City Attorney Alexander Stiles

Presentation: Senior City Attorney Alexander Stiles began a presentation to request an amendment to the contract with CityView Two, LLC that was originally executed in 2017. The project contained three phases; Phase I, which is a combination of retail, housing and parking, has been completed. Phase II, which will be an office building, has yet to be built but construction is set to start in 2026; Phase III is also complete and consists of a Fairfield Inn by Marriott and office space. In accordance with the original agreement, the Authority would make incentive payments to the Developer based on incremental real estate taxes from the project, up to \$10.2M to offset Developer's structured parking costs at the project. The Authority has the right to terminate payments if the entire project is not complete within 72 months of commencement of construction of Phase I – which commenced in the second quarter of 2019. The Developer is asking for an

extension of the deadline, proposing a new date of January 30, 2028, to complete construction of Phase II.

Full Presentation located at minute [10:25 of the meeting video.](#)

Discussion: Vice Mayor Rosemary Wilson asked how much of the \$10.2M has been paid to date and Mr. Stiles responded that approximately \$2.5M has been paid. Vice Chair William Brunke made a motion to offer a three-year extension, acknowledging that a two-year timeframe may present a tight schedule for project completion and granting an additional year at the onset may circumvent an additional request for amendment in the future. As there were no objections from other members, the vote proceeded on a three-year extension, with a new deadline of January 2029.

MOTION: William Brunke

SECOND: Eric Keplinger

APPROVED: 8-0-1

Commissioner Akhil Jain abstained from the vote pursuant to Conflict of Interests Act § 2.2-3114(E). A copy of his abstention letter is attached to these minutes.

ATTAINABLE WORKFORCE HOUSING PROGRAM

4. Request approval of a Resolution approving Concorde Apts., L.P. & Concord Apts. Phase II, L.P.'s Attainable Workforce Housing Application, presented by Housing & Neighborhood Preservation Director Ruth Hill

Presentation: Housing & Neighborhood Preservation Director, Ruth Hill presented information on a request for a resolution authorizing the Authority to approve an award under the Attainable Workforce Housing Performance Grant Program (AWHP). Ms. Hill began by sharing some housing challenges and affordability issues that the City of Virginia Beach is facing; including the fact that roughly 59% of the City's population spend 30% or more of their income on housing costs, creating a critical concern regarding the lack of rental units that are affordable for very low-income households. Ms. Hill provided a review of the AWHP, that was approved and adopted by both the Authority and City Council in 2025. Most notably, the program is self-sustaining and performance based and provides an incentive for the private development of safe, quality and affordable multi-family rental housing. Annual grants will be provided to a developer based on a percentage of the incremental real estate taxes generated by their approved development. Details on eligibility requirements for applicants were explained and must be met for the application to be considered/approved. The request is for Concorde Apartments Phase I & Phase II, which will be new construction on vacant land located in Burton Station and within District 4. The Developer is planning on submitting a Federal Low-Income Housing Tax Credit application in March of 2026, has zoning approval and construction is expected to start in March of 2027. Additional information was provided on the number of units available to each income range. The recommended Grant Agreement terms are as follows:

- Base Real Estate Tax amount of \$2,893
- Annual Grant payment of 100% of the incremental real estate taxes over the Base Real Estate Tax amount
- Grant term of 30 years, with 2nd 15 years conditioned on satisfaction of a capital improvement requirement

- Capital Improvements of \$10,000/affordable unit, or \$900,000 for first 15 years
- Average income of 60% for the grant term (30 years)
- Applicant will pay an administrative fee to the Authority of 1% of the annual grant amount

Full Presentation located at minute [14:42 of the meeting video](#).

Discussion: Secretary David Weiner inquired whether there were any programs or incentives for redevelopment of existing homes in Virginia Beach. Ms. Hill stated that currently the only existing option is the Owner-Occupied Rehab program for residents that are income eligible, own their home but cannot fix it and have an urgent need.

MOTION: Guenter Weissenseel

SECOND: Penny Morgan

APPROVED: 7-0-2

Chair Lisa Murphy and Secretary David Weiner abstained from the vote pursuant to Conflict of Interests Act § 2.2-3114(E). A copy of each abstention letter is attached to these minutes.

ECONOMIC DEVELOPMENT INVESTMENT PROGRAM (EDIP)

5. Economic Development Investment Program Committee Update presented by Deputy Director Natalie Guilmeus

Presentation: Deputy Director Natalie Guilmeus provided an update on behalf of the Economic Development Investment Program (EDIP) Committee. A subcommittee was established as a result of a briefing given at the October 2025 Authority meeting and were asked to explore whether or not an amendment to EDIP Policy, Part B, is needed to clarify redevelopment of shopping centers. This committee met between October and December of 2025 and consisted of 8 members from the Authority, Legal, Economic Development and Planning Department. Ms. Guilmeus provided an overview of the existing policy, and a summary of Parts A, B, C and F but noted that Part B is the focus of this discussion. The subcommittee focused on occupancy vs. vacancy rate of shopping centers, noting that most are above 70% occupancy, and are the highest for the region; and whether the shopping centers that need support are in our target areas or elsewhere and considering the difference in incentivizing the tenant vs. the developer. Additionally, there were only six commercial spaces identified that had a vacant space larger than 15,000 sq. ft. The workgroup concludes that current market conditions do not indicate a need for an amendment to the policy at this time. Moving forward, Council retains discretion to consider projects that fall outside of the policy and staff will continue to monitor conditions and return with additional information if circumstances change.

Full Presentation located at minute [24:29 of the meeting video](#).

Discussion: Chair Lisa Murphy asked if there are future needs for a parking garage, similar to Pembroke Square, would the Authority be able to consider that request as a public infrastructure project as well. Ms. Guilmeus emphasized that, most of the time, the Authority has considered retail projects only when there is an exceptional reason to do so, or it is more than solely retail, such as mixed-use projects, includes retail and housing, or with the parking structure in Pembroke Square, a vital piece to the project that will serve the public.

VBDA ASSETS

6. Request for approval of Bid for Lake #1 Capital Repairs at Virginia Beach National Golf Course presented by Project Development Planner III Pamela Witham

Presentation: Project Development Planner III Pamela Witham delivered a presentation and requested approval for a bid to complete capital repairs at Virginia Beach National Golf Course. Ms. Witham started by providing background information on the project, explaining that an assessment of the stormwater management facilities was conducted in the first quarter of 2024, and subsequently identified deficiencies based on the 2023 City Auditor report and annual inspections completed by Public Works. The VBDA Asset Committee met with the facility Operator to discuss recommendations in May of 2024. As Lake #1 is the stormwater outfall for the property's entire drainage system, it was determined that the lake and its outfall ditch would be the most beneficial place to start repairs, with an initial estimated cost of \$519,375. One bid was received from Divergent Construction Management Group, Inc. in the amount of \$836,648.85. This amount includes \$175,832 for maintenance of the outfall ditch, however, that portion is the responsibility of Public Works and they have agreed to the amount and the contractor. The lake falls under the Authority's portion and has an estimate of \$660,816, plus a request for a contingency of 25% of \$660,000, bringing the amount for approval to \$826,021.

Full Presentation located at minute [34:20 of the meeting video.](#)

Discussion: Commissioner Akhil Jain asked what the scope of the repairs are and Ms. Witham advised that this cost would include dredging, removing vegetation and adding riprap to the banks.

Commissioner Michael Harris inquired if the dredging material is a cost of the contractor and if the material would be going to the site. Ms. Witham confirmed that the contractor would be responsible for the materials and storing it off-site. Chair Lisa Murphy provided background information on the lakes, the audit done in 2023 that identified the current issues, and why the Authority is responsible.

Vice Chair William Brunke asked if any consideration has been given to the timing of this request and the outstanding RFP related to this property. Deputy Director Emily Archer explained that since the stormwater function is so critical for the entire facility, the repairs should be done sooner than later and will benefit the site through whatever outcome. Mr. Brunke further inquired as to the suggestion that these improvements exceed the requirements of this particular property and can the requirements be explained. Ms. Archer explained that VHB engineers conducted an assessment in 2024 and found that the stormwater facilities were constructed prior to the established, current standards. The assessment identified immediate needs as well as what would need to be done to bring the facilities up to current standards. Given this information, each project is assessed for the most strategic plan, determining what is considered maintenance as opposed to a complete upgrade and which option is necessary to keep a functioning facility. Chair Murphy summarized that many of these facilities had not been maintained correctly, but that was not brought to the attention of the Authority or the current Operator until the audit was done in 2023. At that point, much of the facilities were in critical need of repair and precipitated the need to restructure the current system to meet the needs/standards of the time in which it is repaired.

Deputy City Manager Amanda Jarratt added/clarified that these repairs were not identified and decided on solely by Economic Development (ED) staff and was very much a decision that involved ED staff, the VBDA Asset Committee, Public Works and the current Operator of the facility.

MOTION: William Brunke

SECOND: Akhil Jain

APPROVED: 9-0-0

CORPORATE PARKS

7. Request approval authorizing construction design for Oceana Development LLC in Corporate Landing Business Park presented by Project Development Planner III Pamela Witham

Presentation: Ms. Witham explained that the next two presentations are being presented to meet the requirement that the Authority vote on the construction design prior to building, as stated in the design criteria for both Corporate Landing and Innovation Park. Ms. Witham also introduced Greg Schmidt from Kimley Horn, who partnered with staff to draft the construction design. Ms. Witham continued by providing background information on the project, which is located on the corner of Perimeter Parkway and Corporate Landing Parkway in Corporate Landing Business Park. Details about the construction included that the property is zoned I-1, the building itself has a 100,320 sq. ft. footprint, there will be 181 parking spaces, and the proposed uses are warehousing and office space. Construction materials include metal and brick finishes, and the design will not call for any variances or waivers from the design guidelines. Staff is recommending approval as all criteria are met and permits can be obtained once approved to begin construction.

Full Presentation located at minute [45:50 of the meeting video.](#)

Discussion: Chair Lisa Murphy asked who reviews the proposals to determine whether it meets the design criteria. Ms. Witham explained that both Economic Development staff and staff from the Planning Department partner to review and move forward for approval.

MOTION: Guenter Weissenseel

SECOND: Michael Harris

APPROVED: 9-0-0

8. Request approval authorizing construction design for Acoustical Sheetmetal in the Innovation Park presented by Project Development Planner III Pamela Witham

Presentation: Ms. Witham presented the construction design for Acoustical Sheetmetal, providing background information on the company, its growth within Virginia Beach and this current expansion located on the corner of Hudome Way and Princess Anne Road in the Innovation Park. The expansion, which was announced in June of 2025, is over \$45M in capital investment and will bring 350 new jobs, making Acoustical Sheetmetal one of largest private employers in Virginia Beach. Key construction design details include a 259,153 sq. ft. production building, a 16,167 sq. ft. field services building, 272 parking spaces, and an additional dry detention basin for stormwater purposes. Construction materials include metal and glass, and the design will not call for any variances or waivers from the design guidelines. Target date to begin vertical construction is

February 2026 and they are planning for an aggressive completion date of January 2027. Staff are recommending approval as all criteria are met and permits can be obtained once approved to begin construction.

Full Presentation located at minute [49:04 of the meeting video](#).

Discussion: No Discussion

MOTION: Akhil Jain

SECOND: Penny Morgan

APPROVED: 9-0-0

INTERNATIONAL INCUBATOR

9. Request approval of a Resolution authorizing a sublease in the International Incubator to SubSea Craft, Inc. presented by Business Attraction Coordinator Paige Fox

Presentation: Business Attraction Coordinator Paige Fox presented information on SubSea Craft, Inc., a maritime technology company that is headquartered in Portsmouth, UK. The company develops high-speed surface vessels, both crewed and uncrewed, with subsea capabilities. They also offer additional drone products and are in partnership with a Virginia Beach company for some deployment of that technology. The Incubator office space would be step one in a larger project for them in the area, which is supported by Virginia Economic Development Partnership (VEDP) and Hampton Roads Alliance. At the request of Chair Murphy, a short video was shown that illustrates a crewed vessel and the subsea capabilities. Ms. Fox provided a brief overview of the International Incubator and the growth it has experienced since the first tenant was approved in September 2021. SubSea Craft, Inc. is applying for a private office sublease, which provides benefits such as a U.S. mailing address and access to shared rooms and conference spaces in addition to their own private office.

Full Presentation located at minute [53:26 of the meeting video](#).

Discussion: Chair Murphy asked for an explanation of the process of partnering with the Hampton Roads Alliance Playbook to highlight companies such as this, which represents one of the key industries that Virginia Beach has to offer. Ms. Fox deferred to Deputy Director Natalie Guilmeus who has actively worked with Hampton Roads Alliance on this. Ms. Guilmeus explained that the Hampton Roads Alliance Playbook highlights the entire region well and now the focus and goal will be to create a plan that specifically highlights Virginia Beach. The plan is to incorporate staff and stakeholder groups to build a playbook specifically for the City, that will ideally launch later this year.

MOTION: Eric Keplinger

SECOND: Guenter Weissenseel

APPROVED: 9-0-0

ADMINISTRATIVE INFORMATION

10. VBDA Priorities: *VBDA Members*

No Discussion

11. VBDA Members: *Chair Lisa Murphy*

Discussion: Chair Lisa Murphy congratulated Commissioner Akhil Jain and announced that he will be inducted into the Junior Achievement Business Hall of Fame in March.

12. Directors' Report: *City Manager Amanda Jarratt*

Discussion: Deputy City Manager Amanda Jarratt provided the following announcements and updates.

- City of Virginia Beach made the NY Times Top 52 Places to Visit in the World – a link to the article will be shared following the meeting.
- The Dome was nominated for the 2025 New Concert Venue of the Year category with Pollstar, which is a publication for the concert and live music industry. A link to the nomination and additional voting details will be shared as well.
- Our Façade Improvement Program (FIG) is now open for the year and is open to any business across the city. Along with the FIG, a new program, the Atlantic Avenue Grant (AAG) Program is launching this year and is specific to Atlantic Avenue in response to the Atlantic Avenue Task Force created by Mayor Dyer to discuss capital improvements to that portion of the resort area. In an effort to promote and incentivize redevelopment within the Atlantic Avenue corridor, there will be \$250,000 available to provide matching grants of up to \$25,000 to businesses within that corridor. There will be a series of workshops to educate individual applicants on requirements and eligible expenses.
- The Business Retention and Expansion team will be hosting a Workforce Roundtable at The HIVE on January 29th at 9:00 AM, featuring a variety of speakers from the region.
- The RFP for Oceana East is open until March 6th.

No Discussion

Chair Lisa Murphy moved to recess into a closed session.

RECESS TO CLOSED SESSION

LEGAL MATTERS: Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, pursuant to Va. Code § 2.2-3711(A)(7). (District 5)

CONTRACTS: Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Va. Code § 2.2-3711(A)(30). (District 2)

PUBLICLY HELD PROPERTY: Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Va. Code § 2.2-3711(A)(3). (District 2)

MOTION: Guenter Weissenseel
SECOND: Penny Morgan
APPROVED: 9-0-0

RECONVENED INTO OPEN SESSION

CERTIFIED CLOSED SESSION

MOTION: Penny Morgan
SECOND: Esmeel Meeks
APPROVED: 8-0-0

Commissioner Ahkil Jain left the meeting prior to the certification of closed session.

Chair Lisa Murphy adjourned the meeting at 9:39 a.m.

Signed by Chair Lisa M. Murphy
Lisa M. Murphy, Chair



January 13, 2026

Ms. Natacia R. James
Clerk, Virginia Beach Development Authority
4525 Main Street, Suite 700
Virginia Beach, Virginia 23462

Re: Abstention/Disclosure Pursuant to Conflict of Interests Act § 2.2-3114(E)

Dear Ms. James:

Pursuant to the State and Local Government Conflict of Interests Act, I make the following declaration:

1. I am executing this written disclosure regarding the City of Virginia Beach Development Authority's (the "Authority") discussion and/or vote on amending the terms of the Development Agreement between the Authority and CityView Two, L.L.C. ("Developer") for construction of its project located at the northeast intersection of Bonney Road and Constitution Drive (the "Project").

2. I have a personal interest in Landmark Hotel Group, 20 Constitution Drive, Suite 100, Virginia Beach, Virginia 23462, which is located within a portion of the Project.

3. Therefore, I will abstain from participating in the discussion and/or vote on this matter.

Please include this disclosure in the official records of the Development Authority. Thank you for your assistance in this matter.

Sincerely,

Signed by Commissioner Akhil Jain

Akhil Jain
Commissioner

AJ/AWS



January 13, 2026

Ms. Natacia R. James
Clerk, Virginia Beach Development Authority
4525 Main Street, Suite 700
Virginia Beach, Virginia 23462

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Dear Ms. James:

Pursuant to the State and Local Government Conflict of Interests Act, I make the following declaration:

1. I am executing this written disclosure regarding the City of Virginia Beach Development Authority's (the "Authority") discussion and/or vote on the adoption of a Resolution approving an Attainable Workforce Housing Performance Grant (the "Program") to Concorde Apartments, LP and Concorde Apartments Phase II, L.P. (collectively, the "Applicant").

2. I have a personal interest in Batchelder & Collins Inc. located at 2305 Granby Street Norfolk, Virginia 23517.

3. Batchelder & Collins Inc. is providing goods and services to the Applicant (and/or its contractors) for the project under consideration by the Authority for an award under the Program. Therefore, I will abstain from voting on the proposed award to the Applicant.

Please include this disclosure in the official records of the Authority. Thank you for your assistance in this matter.

Sincerely,

Signed by Commissioner David W. Weiner
David W. Weiner
Commissioner

DWW/AWS/csk



January 13, 2026

Ms. Natacia R. James
Clerk, Virginia Beach Development Authority
4525 Main Street, Suite 700
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2. I have a personal interest in Willcox & Savage, P.C. located at 440 Monticello Avenue Suite 2200 Norfolk, Virginia 23510.

3. Willcox & Savage, P.C. provides legal services to the Applicant under consideration by the Authority for an award under the Program. Therefore, I will abstain from voting on the proposed award to the Applicant.

Please record this declaration in the official records of the Authority. Thank you for your assistance.

Sincerely,

Signed by Chair Lisa M. Murphy

Lisa M. Murphy
Chair

LMM/AWS